



Clayton Youth Enrichment is currently recruiting After School Care Specialists for our Ft. Worth, Crowley, and Keller areas.

**SUMMARY OF JOB RESPONSIBILITIES:**

Responsible for planning and implementation of program directives, which meet agency and regulatory standards.

- Plan and provide children with developmentally appropriate activities and experiences with a good balance between free choice and planned activities
- Provide constant visual supervision of all children
- Consider each child in relation to his/her cultural and socioeconomic background, treating each child with dignity and respect
- Record daily attendance and know the number, names, and age of children in their assigned groups at all times
- Maintain confidentiality of parents, children and staff
- Attend staff meetings and agency training as required

**EDUCATION / EXPERIENCE:**

Must be at least 18 years of age

High School Diploma or equivalent required

No experience required

**HOURS:**

Monday through Friday / 2:00pm to 6:30pm

**PAY:**

Starting pay \$11.00 then you will receive a \$.25/hour increase every three months until reaching a rate of \$13/hour.